

Brandon Folk, Music & Art Festival
Under The Trees
Box 22091, Brandon, MB, Canada, R7A 6Y9

underthecanvas@gmail.com

www.brandonfolkfestival.ca

UNDER THE CANVAS
CALL FOR ENTRY

The Brandon Folk, Music & Art Festival takes place **July 21-24, 2011**. We are a local festival with loyal community support and an average attendance of 3500 over the course of the weekend. This year, Under the Canvas will be located just inside the main gates (located at the south end of our site close to the campground), being sure to attract the most traffic possible for all our artists and crafters. We feature a great kids' area, food vendors, on site art installations, daytime music, a series of writing workshops (wordfest@folkfest) and a rollicking Main Stage evening show. Under The Canvas is a great place for Craftspeople and Artisans to sell, share their work and to have a relaxing weekend under the trees.

Criteria and Selection

Under the Canvas features artists who design and produce their own work. Our selection is based on originality and quality. We have had seasoned craftspeople known all over the world and young artists who have made us their first show. All work must be hand made by the applicant/s. We are dedicated to providing an opportunity for craftspeople to sell their work and we will not accommodate importers, people who farm their work out, kits or work that is production line. Please fill out the application form and let us know a little about yourself. We will use what you give us in the program book if you are selected. Anyone found to be selling goods not in their application may be asked to remove those items. Thank you so much for your understanding regarding our decision to remain a **hand-made only** craft market.

This year we are continuing with our Crafter's and Audience Choice awards. We are asking each Crafter/Artisan to choose one of their pieces for competition. Each piece will be displayed at a special display table and festival goers will vote for their favourite piece. In a separate vote the crafters themselves will vote for their favourite piece. We think this is not only a way to celebrate the quality and creativeness of our Artists but another way to draw people Under the Canvas!

Fees and Services

The fees to participate range from \$55-\$100 depending on the space you require. Please see the attached schedule for more specific information. Fees includes 2 general admission passes, discount on any other passes you may need for helpers or family members, booth space as described in fee schedule, promotion on our website and in our program book, rental of a table and two chairs and the opportunity to purchase backstage meal passes. Unserviced camping is available on site, food booths during festival hours, restaurants and grocery within ten minutes walking distance as well as a number of hotels. There are a limited number of spaces available for camping, so if you wish to do so please let us know with this application so that we can set aside passes for you now.

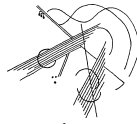
Applications are due by June 4th, 2011

Please include:

- Completed application form
- A few (2-3) good photographs of your work. These do not have to be professional quality photographs. We just want to see your work.
 - Payment by cheque or money order for your booth fee and any extra passes. Payments will be returned to applicants who are not accepted.
- A description of how your items are made and a self-addressed stamped envelope for those who would like their photographs returned.
 - 2 signed copies of the contract

If you have any questions, please contact the festival at underthecanvas@gmail.com

We look forward to receiving your application.



BRANDON FOLK, MUSIC & ART FESTIVAL
Under The Canvas , Under The Trees

Box 22091, Brandon, MB, Canada, R7A 6Y9 , undertheCanvas@gmail.com
www.brandonfolkfestival.ca

Contract for Craftspeople & Artisans, July 21 – 24, 2011

This contract between **The Brandon Folk, Music & Art Society Inc.** (herein referred to as the Licensor) and _____ (herein referred to as the licensee) sets out the terms of participation for the Craft Vendors and Community Groups at the 2011 Brandon Folk, Music & Art Festival to be held on Friday July 22, Saturday July 23 and Sunday July 24th, 2011 inclusive at the Keystone Grounds during the hours set out in this agreement.

UNDER THE CANVAS artisans and crafters must design and produce their own work. One of the people attending the booth must be the maker of the goods unless extenuating circumstances prohibit their attendance and arrangements are made with the Brandon Folk, Music & Art Festival/Under The Canvas Co-ordinator. **No imports, kits or production-line goods will be allowed.** The Brandon Folk, Music & Art Society believe it is important to support and help develop markets for our craftspeople. We will not accommodate any other goods for sale. If we find imported goods or those not made by the person listed on the application as the vendor we reserve the right to ask the goods be removed. Products must reflect accurately those described in the application of the licensee.

Hours Times for set up, operation and removal of community tables are as follows:

Under The Canvas Schedule		Programming Schedule
Set-up	Friday, July 22ND – 2PM-5PM	
Market Open (optional)	Friday, July 22nd– 6PM-1AM Vendors required to be open until 9PM	Main stage only 7PM-1AM
Set-up	Saturday, July 23rd – 9AM-11 am	
Market Open	Saturday, July 23rd – 11 am -1AM Vendors required to be open until 8PM	Daytime Stages 12 Noon - 5PM Main Stage only from 6PM – 1AM
	Sunday, July 24 th – 11:30 am -10:30PM Vendors required to be open until 7PM	Daytime stages 12 Noon- 5PM Main stage only from 6PM-10:30PM
Removal	No Later than 11PM on Sunday July 24th	

LOAD-IN/Out Load-in will place from the South Side of the festival site inside the Keystone Center Grounds (nearest Under The Canvas). Please report to the main gate upon your arrival and we will direct you from there. Parking behind the Under the Canvas tent is limited, temporary and restricted to Set-up hours. Special arrangements may be able to be made if you make your request in advance on your application form. Longer term parking for vendors and community groups is available in the public parking lot outside the main gates. We are trying to keep vehicle traffic inside the gates to a minimum to ensure the safety of everyone, especially after dark. There will be no vehicles allowed within the site while the festival is still open. You will be able to move your vehicle close to the Under the Canvas tent for load out and if you require help there will be volunteers on site and some carts to help.

DESCRIPTION OF SPACE Licensor will provide a space under a large tent, big enough for a banquet table and two chairs. Licensor will provide one table and 2 chairs to the Licensee. Other arrangements (double booth space or bring your own market tent to set up outside the Under the Canvas tent) may be able to be made if you make your request with your application. Space is limited.

FEES Licensee agrees to pay a non-refundable fee based on the schedule below, payable in full upon signature of contract. Deadline for application and fee is June 4th 2011. Fee includes rental of one table, two chairs, a space as described in the schedule below, two general admission adult passes for ‘Single Table’ and ‘Bring Your Own Market Tent’. Licensees receive four general admission passes for rental of two tables or double space. Extra general admission passes are available for the following prices: \$35 for the weekend, \$15 per day; students and seniors are \$20 for a weekend pass and \$10 for day passes. Children under 12 are free. Prices include GST.

FOOD PASSES Back stage food passes are available to Crafters, community groups and their helpers and children for a cost of \$45 for adults and \$20 for children. This includes dinner and late night snack on Friday evening and three meals on both Saturday and Sunday. Drinks are always available back stage and a schedule of food meal times and menu will be available on arrival. Our backstage meals are tasty, nutritious and use local and organic produce. Vegan and vegetarian dishes are always available. Every meal features organic salads, two world fusion cuisine entrées, 2 side dishes, desserts and other yummy treats. Please indicate on application form how many you wish to purchase.

For Artisans and Craftspeople	
Single table	\$55.00
Two Tables/Double Space	\$100.00
Bring Your Own Market Tent (10X10)	\$100.00

Booth Care Licensee is responsible for maintaining their booth area in a clean and healthy state. Licensee will remove securely tied garbage bags from their booth and deposit in bins made available on site. We will have recycling bins available and encourage you to make use of these.

Storage Licensee is responsible for storage of all products at the conclusion of each day. There is security on site overnight but we can not be responsible for anything lost or stolen that is left in the booths overnight. Storage of equipment past noted removal/load-out time is not permitted and anything left on site after said time will be removed at licensee's expense.

Signage Licensees are responsible for their own signage and must display signage-indicating prices for all items that are being sold.

Beverages No alcoholic beverages are allowed inside the festival site. There is a water truck with potable water on site for your use. Coffee will also be available to crafters during the festival.

Cancellation Licensee has the option of cancelling this contract provided notice of cancellation is received in writing by the Brandon Folk, Music and Art Festival prior to the opening day of the festival. All fees are non-refundable.

Subletting Subletting of the vendor space is not permitted. Sharing of booth space must be detailed on the application form. Each crafts person must be listed on the form and products described.

Liability Licensee must not be in violation of any rules, regulations or by-laws of the Brandon Folk, Music and Art Society, Festival, or Federal, Provincial, Municipal laws. It is agreed that the licensee will indemnify and save Licensor harmless from any and all loss, expense or liability resulting from any claims or suits for libel, violation of applicable laws and any other claims or suits that might arise out of the licensee's products, property or operations. Licensee also agrees to indemnify and save licensor harmless from any and all loss or damage of Licensee booth or portion thereof or any property in connection therewith. We will remove your garbage at the end of the festival, but you are responsible for the removal of grey water.

Security The Brandon Folk, Music and Art Festival agrees to take precautions to minimize the risk to the safety of property and goods brought on-site. Though we have on-site overnight security to guard the stage equipment it is at your own risk if you choose to leave stock in the Under the Canvas tent overnight. The Brandon Folk Music and Art Society are not responsible for any lost or stolen goods or property.

Location The Brandon Folk Music and Art Festival reserves the right to determine the number of on-site vendors and their location.

I hereby certify that I have read and understand this contract and do hereby agree to abide by the terms and conditions therein.

IN WITNESS THEREOF, THE PARTIES INCLUDED HAVE PAID THEIR FEE, AND EXECUTED THIS AGREEMENT ON _____, 2011.

Licensee: _____

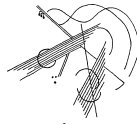
Address: _____

Phone: _____

E-Mail: _____

_____ **Signature for Licensee** _____ **Please Print Name**

_____ **Signature for Licensor (BFMAS Inc.)** _____ **Please Print Name**



BRANDON FOLK, MUSIC & ART FESTIVAL
Under The Canvas , Under The Trees

Box 22091, Brandon, MB, Canada, R7A 6Y9 , undertheCanvas@gmail.com
www.brandonfolkfestival.ca

Contract for Craftspeople & Artisans, July 21 – 24, 2011

This contract between **The Brandon Folk, Music & Art Society Inc.** (herein referred to as the Licensor) and _____ (herein referred to as the licensee) sets out the terms of participation for the Craft Vendors and Community Groups at the 2011 Brandon Folk, Music & Art Festival to be held on Friday July 22, Saturday July 23 and Sunday July 24th, 2011 inclusive at the Keystone Grounds during the hours set out in this agreement.

UNDER THE CANVAS artisans and crafters must design and produce their own work. One of the people attending the booth must be the maker of the goods unless extenuating circumstances prohibit their attendance and arrangements are made with the Brandon Folk, Music & Art Festival/Under The Canvas Co-ordinator. **No imports, kits or production-line goods will be allowed.** The Brandon Folk, Music & Art Society believe it is important to support and help develop markets for our craftspeople. We will not accommodate any other goods for sale. If we find imported goods or those not made by the person listed on the application as the vendor we reserve the right to ask the goods be. Products must reflect accurately those described in the application of the licensee.

Hours Times for set up, operation and removal of community tables are as follows:

Under The Canvas Schedule		Programming Schedule
Set-up	Friday, July 22nd – 2PM-5PM	
Market Open (optional)	Friday, July 22nd– 6PM-1AM Vendors required to be open until 9PM	Main stage only 7PM-1AM
Set-up	Saturday, July 23rd – 9AM-11 am	
Market Open	Saturday, July 23rd – 11 am -1am Vendors required to be open until 8PM	Daytime Stages 12 Noon - 5PM Main Stage only from 6PM – 1AM
	Sunday, July 24 th – 11:30 am -10:30PM Vendors required to be open until 7PM	Daytime stages 12 Noon- 5PM Main stage only from 6PM-10:30PM
Removal	No Later than 11PM on Sunday July 24th	

LOAD-IN/Out Load-in will place from the South Side of the festival site inside the Keystone Center Grounds (nearest Under The Canvas). Please report to the main gate upon your arrival and we will direct you from there. Parking behind the Under the Canvas tent is limited, temporary and restricted to Set-up hours. Special arrangements may be able to be made if you make your request in advance on your application form. Longer term parking for vendors and community groups is available in the public parking lot outside the main gates. We are trying to keep vehicle traffic inside the gates to a minimum to ensure the safety of everyone, especially after dark. There will be no vehicles allowed within the site while the festival is still open. You will be able to move your vehicle close to the Under the Canvas tent for load out and if you require help there will be volunteers on site and some carts to help.

DESCRIPTION OF SPACE Licensor will provide a space under a large tent, big enough for a banquet table and two chairs. Licensor will provide one table and 2 chairs to the Licensee. Other arrangements (double booth space or bring your own market tent to set up outside the Under the Canvas tent) may be able to be made if you make your request with your application. Space is limited.

FEES Licensee agrees to pay a non-refundable fee based on the schedule below, payable in full upon signature of contract. Deadline for application and fee is June 4th 2010. Fee includes rental of one table, two chairs, a space as described in the schedule below, two general admission adult passes for ‘Single Table’ and ‘Bring Your Own Market Tent’. Licensees receive four general admission passes for rental of two tables or double space. Extra general admission passes are available for the following prices: \$35 for the weekend, \$15 per day; students and seniors are \$20 for a weekend pass and \$10 for day passes. Children under 12 are free. Prices include GST.

FOOD PASSES Back stage food passes are available to Crafters, community groups and their helpers and children for a cost of \$35 for adults and \$20 for children. This includes dinner and late night snack on Friday evening and three meals on both Saturday and Sunday. Drinks are always available back stage and a schedule of food meal times and menu will be available on arrival. Our backstage meals are tasty, nutritious and use local and organic produce. Vegan and vegetarian dishes are always available. Every meal features organic salads, two world fusion cuisine entrées, 2 side dishes, desserts and other yummy treats. Please indicate on application form how many you wish to purchase.

For Artisans and Craftspeople	
Single table	\$55.00
Two Tables/Double Space	\$100.00
Bring Your Own Market Tent (10X10)	\$100.00

Booth Care Licensee is responsible for maintaining their booth area in a clean and healthy state. Licensee will remove securely tied garbage bags from their booth and deposit in bins made available on site. We will have recycling bins available and encourage you to make use of these.

Storage Licensee is responsible for storage of all products at the conclusion of each day. There is security on site overnight but we can not be responsible for anything lost or stolen that is left in the booths overnight. Storage of equipment past noted removal/load-out time is not permitted and anything left on site after said time will be removed at licensee's expense.

Signage Licensees are responsible for their own signage and must display signage-indicating prices for all items that are being sold.

Beverages No alcoholic beverages are allowed inside the festival site. There is a water truck with potable water on site for your use. Coffee will also be available to crafters during the festival.

Cancellation Licensee has the option of cancelling this contract provided notice of cancellation is received in writing by the Brandon Folk, Music and Art Festival prior to the opening day of the festival. All fees are non-refundable.

Subletting Subletting of the vendor space is not permitted. Sharing of booth space must be detailed on the application form. Each crafts person must be listed on the form and products described.

Liability Licensee must not be in violation of any rules, regulations or by-laws of the Brandon Folk, Music and Art Society, Festival, or Federal, Provincial, Municipal laws. It is agreed that the licensee will indemnify and save Licensor harmless from any and all loss, expense or liability resulting from any claims or suits for libel, violation of applicable laws and any other claims or suits that might arise out of the licensee's products, property or operations. Licensee also agrees to indemnify and save licensor harmless from any and all loss or damage of Licensee booth or portion thereof or any property in connection therewith. We will remove your garbage at the end of the festival, but you are responsible for the removal of grey water.

Security The Brandon Folk, Music and Art Festival agrees to take precautions to minimize the risk to the safety of property and goods brought on-site. Though we have on-site overnight security to guard the stage equipment it is at your own risk if you choose to leave stock in the Under the Canvas tent overnight. The Brandon Folk Music and Art Society are not responsible for any lost or stolen goods or property.

Location The Brandon Folk Music and Art Festival reserves the right to determine the number of on-site vendors and their location.

I hereby certify that I have read and understand this contract and do hereby agree to abide by the terms and conditions therein.

IN WITNESS THEREOF, THE PARTIES INCLUDED HAVE PAID THEIR FEE, AND EXECUTED THIS AGREEMENT ON _____, 2011.

Licensee: _____

Address: _____

Phone: _____

E-Mail: _____

_____ **Signature for Licensee** _____ **Please Print Name**

_____ **Signature for Licensor (BFMAS Inc.)** _____ **Please Print Name**